

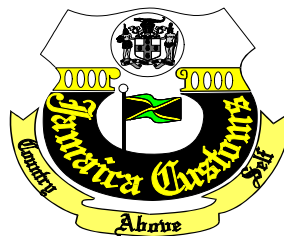


**Jamaica**

**Guide**

**For the completion of the**

**APPLICATION FOR PROVISIONAL CLEARANCE OF GOODS FORM  
UNDER SECTION 30 OF THE CUSTOMS REGULATIONS**



**CUSTOMS DEPARTMENT**

**2011**

**PREFACE**

This document provides guidance for the completion of the C88 Form, which was designed to replace all documents previously submitted to request approval for the provisional clearance of goods.

The C88 Form will be placed on the Jamaica Customs website (in a fill-able format) for ease of access.

The C88 Form should be submitted in duplicate. Subject to approval, the declarant is required to submit to Customs, the final entry for the shipment within seventy two (72) hours, as specified in Section 30 of the Customs Regulations.

Any additional duties applicable on the date the shipment is duly entered shall be made payable as specified in section 14 of the Customs Act.

Commissioner  
Customs Department

**GUIDE FOR COMPLETION OF  
APPLICATION FOR PROVISIONAL CLEARANCE OF GOODS  
UNDER SECTION 30 OF THE CUSTOMS REGULATIONS (C88)**

The Importer/Broker/Agent is required to complete the following mandatory boxes:

<b><u>Box No.</u></b>	<b><u>Description of information Required</u></b>
1. Importer's TRN:	Taxpayer Registration Number, that is, the identification number issued by the Taxpayer Registration Centre or any Collectorate island- wide.
2. Importer's TCC:	The Tax Compliance Certificate issued to the importer by the relevant authority.
3. Internal Number:	The official Letter Number assigned by the Customs authorities at the port where the entry is submitted for approval.
4. Date of Application:	The date on which the entry is approved by the Customs authorities.
5. Name of Vessel:	The name of the vessel on which the goods arrived, as stated by the Ship's agent/the Airline's agent.
6. Date of Report:	The reported date of arrival of the ship or aircraft.

**Box No.**

**Description of information Required**

7. Port of Entry: The place at which the goods are unloaded from the ship or aircraft.
8. Bill of Lading or Air Way Bill No.: The freight document number. For ocean freight, the Bill of Lading (B/L) number, for air freight, Air Way Bill (AWB) Number.
9. Exporter's/Consignor's Name and Address: The full name and address of the exporter/consignor from whom the goods are shipped according to the invoices submitted.  
For Customs purposes, it is not sufficient to only provide a Post Office (P. O.) Box address.
10. Importer's/Consignor's Name and Address: The full name and address of the importer/consignee or third party buyer if any.  
For Customs purposes, it is not sufficient to only provide a Post Office (P. O.) Box address.
11. Marks, Numbers, and type of package(s): Identification marks and numbers shown on the packages are stated Dock Receipt (DR Nos.) except B/L or AWB numbers should be stated.  
  
Further, the number of individual parts of a shipment should be stated and the description of the form in which the goods are presented should be given. For instance, the type of packing used, whether the goods are unpacked or in bulk.
12. Number of package(s): The total number of packages is stated should be stated in words.
13. Invoice numbers and date: The number and date of each invoice which covers the goods described on the Form.
14. Description of goods and special declaration(s): The invoice description and, where applicable, the name commonly used to identify the goods, should be stated  
  
Further, any special declaration as to the importation of the goods should be stated in this box.
15. Invoice amount: The total amount of the invoice/invoices must be stated.
16. Currency: The three-letter currency code must be stated.
17. Total CIF value: The total Cost Insurance and Freight (CIF) value in Jamaican Dollars should be stated.
18. Terms of Delivery: The applicable terms of delivery should be stated as follows:
- |       |   |                             |
|-------|---|-----------------------------|
| C & F | - | Cost and Freight            |
| CIF   | - | Cost, Insurance and Freight |
| CIP   | - | Cost Insurance Paid         |
| DDP   | - | Delivery Duty Paid          |
| EXQ   | - | Ex Quay                     |

**Box No.**

**Description of information Required**

EXS	-	Ex Ship
EXW	-	Ex Works, Price at Factory
FAS	-	Free Alongside Ship
FCP	-	Freight Carriage Paid
FIO	-	Free In and Out
FOA	-	Free on Air
FOB	-	Free on Board
XXX	-	Other (specify)

19. Importer's/Customs Broker's/Agent's Name and address: The full name and address of the Importer, Customs Broker or Agent should be stated.  
For Customs purposes, it is not sufficient to only provide a Post Office (P. O.) Box address.
20. Type of Security; Bond/Cash/Bank Guarantee: This is the monetary value and the registration number of the applicable bond and/or guarantee for deposit, as security for the applicable duties.
21. Verification of Security: The information entered in this Box 20 must be verified by the Customs Officer designated to perform that function.
22. Reason for requesting provisional clearance & Importer's/Customs Broker's/Agent's Declaration: The reason must be given for requesting provisional clearance. The declaration of the importer/customs broker or their duly authorized agent should be stated according to the text stated.
23. Customs Authorization/Approval of Provisional Clearance: To be completed by Customs Authorizing Officer. The Authorizing officers are; the Commissioner of Customs, the Deputy Commissioner, Operations, the Collectors of Customs and the Port/Station Directors or Managers.  
  
The Authorizing Officers, acting in accordance with Section 30 of the Customs Regulations may grant, or refuse to grant authorization/approval of any provisional clearance request.
24. Director's/Manager's/Supervisor's instructions to Examining officer/Cashier: The Customs Director/Manager/Supervisor should state their instructions issued to the relevant officer.
25. Acceptance of Deposit: If applicable, the Customs Cashier should enter the specific details of the deposit collected.
26. Examinations and Releases: The Examining/Releasing Officer should state the specific details of the shipment being released.
27. Certificate of shipment: The Proper Officer should state the specific details of the shipment being exported.

The completed form is to be presented in duplicate to the Director or Manager of the Jamaica Customs Department at the port/station where the shipment has reported, along with all relevant supporting documents pertaining to the shipment.

On completion of the examination and release, the original will be retained by Customs and the duplicate copy returned to the Importer/Customs Broker or the authorized agent.